

Approved 4/9/2012

**Winterville Library Advisory Board Meeting
January 9, 2012**

Walker McNiff, Chairperson, called the meeting to order.

Mayor Emily Eisenman was present at the meeting and she gave us information about applying to the Library Board. Since there will be openings for the board, she explained the qualifications for becoming a member. She gave us handouts with the requirements listed. The deadline for the applications is January 31.

The minutes were sent by e-mail earlier and they were approved.

Toby gave a recap of the holiday program at the Library. The annual Christmas Story Time was a success with twenty-two children and eighteen adults in attendance.

Under new business, Toby gave us handouts covering events and participation at the Library for the months of October, November and December. Fifteen new cards were issued during this time, 2,010 patrons were served, and 174 were present for storytime.

Donna told us that visits to the Library have increased 38% since 2007 and checkouts are up 40% in the past five years. During the Summer Reading Program, 2,670 books were read. There are many offerings available on-line now. She stressed the importance of receiving monies from SPLOST so that we can continue to improve and have more offerings.

There was some discussion about whether the Library Board should follow up on applications received for openings on the Board. No final decisions were made.

Diana brought up the relationship that we have with FOWL. She asked if we should consider having a joint meeting with them. They meet every other month. Donna suggested that we appoint a liaison to meet with FOWL. They provided us with drinks for the Christmas Party at the Library.

Walker reminded us that when terms expire in July that new officers should be appointed.

The meeting was adjourned.

Respectfully submitted,

**Leita Cobb
Recording Secretary**

approved 7/9/12

**Library Board Minutes
April 9, 2012**

Walker McNiff, Chairperson, called the meeting to order. Sheila Coffeen and Linda Jones were welcomed as new members.

The minutes were read and approved.

Under old business: FOWL provides books and craft supplies to the library. Diana agreed to serve as liaison. There was discussion of by-laws as to whether we should leave them as they are. Donna suggested that we wait and see what the state library will do.

Toby said that the children like the Reading Train Storytime Board. FOWL gave us new tables and chairs which can be easily stored. She asked for volunteers to help with Storytime. Ann will assist on October 17th and Linda on August 1. Toby said that the library won't open for the Marigold Festival. Discussion followed as to whether or not it should be open for the festival. Ann made the motion not to open that day and it was seconded. There will be arts and crafts offered at Front Porch that day.

Donna reported that on March 31st a new library opened in Danielsville; the Athens-Clarke-County Library is under construction; Royston may have a building project in January. She gave the bad news that 2% funding will be lost next year, although we did gain 1% back. There should be some money from SPLOST too.

Toby told us that a room is needed for children at Storytime. In addition, there are some major maintenance and repairs that need to be made, i.e., air conditioning, roof and some safety issues. She said the back door steps are not safe.

Donna said that there will be a tour of the main library addition. Ron Weatherby, who is on the strategic board, wants to "guide our path" within the next three years. All staff members are scheduled to meet with an official library consultant.

At the Marigold Festival children who frequently use the library will march in the parade. For \$10 one can "fill a bag" at the Front Porch on the day of the festival. On April 28 FOWL will have a yard sale.

The next meeting will be the last one for Walker and Diana and the new officers will take over in October. There were eight members present at the meeting.

Walker asked for volunteers for a new member committee. August 1 is the deadline for applications. Ann Pressey agreed to be the committee chairperson. She said that all interviews will be completed by August 31st. Decisions can be made by e-mail or phone. Sheila will post flyers around for new positions. Diana will send out information on list serve.

The meeting was adjourned.

**Respectfully submitted,
Leita Cobb
Recording Secretary**

Winterville Library Board Members

Walker McNiff
223 N. Church Street
Winterville GA 30683
706-742-8650
walker30683@yahoo.com
Term expiration – July 2012
Occupation – attorney

Diana Hartle
105 Dixon Drive
Winterville GA 30683
706-742-7613
dhartle@uga.edu
Term Expiration – July 2012
Occupation – Librarian

Ann Pressey
170 Springbrook Dr
Winterville, GA 30683
706-742-2787
pressey170@yahoo.com
Term expiration – July 2014
Occupation – Homemaker

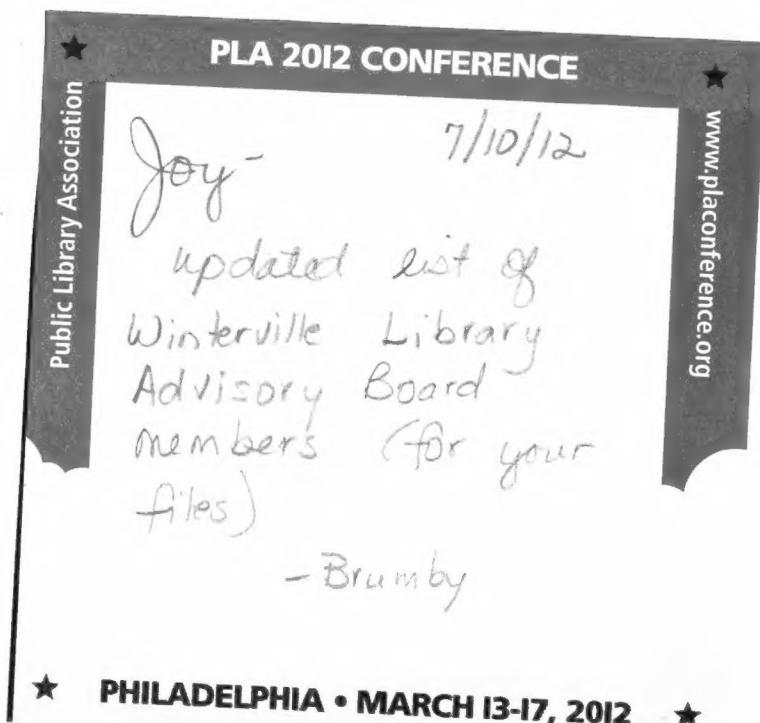
Leita Cobb
149 S Georgia Ave
P.O. Box 498
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706-742-2945
lcobb@charter.net
Term Expiration – July 2014
Occupation – Retired UGA, Homemaker

Linda Jones
580 Robert Hardeman Road
Winterville, GA 30683
706-742-5765
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Term Expiration – July 2015
Occupation – Retired educator

Sheila Coffeen
260 Athens Road
Winterville GA 30683
706-742-8499
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Term Expiration – July 2015
Occupation - Homemaker

Toby Mayfield
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Hull GA 30646
706-201-6040
tmayfield@athenslibrary.org

Donna Brumby
631 Chesterfield Rd
Bogart, GA 30622
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dbrumby@athenslibrary.org



Winterville Library Advisory Board
Membership

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Leita Cobb 149 South Georgia Avenue P. O. Box 498 Winterville, GA 30683 lccobb@charter.net 706.742.2945 | <i>secretary</i> occupation: retired UGA; homemaker 1st full term began: August 2011 current term expires: July 2014 | revised 10-2012 |
| Shelia Coffeen 260 Athens Road Winterville, GA 30683 sheilacoffeen@windstream.net 706.742.8499 | <i>vice-chairperson</i> occupation: homemaker 1st full term began: August 2012 current term expires: July 2015 | |
| Dodd Ferrelle 230 North Georgia Avenue Winterville, GA 30683 dodd@doddferrelle.com 706.255.2624 | occupation: sales/musician 1st full term began: August 2012 current term expires: July 2015 | |
| Carol Hodges 335 Robert Hardeman Road Winterville, GA 30683 Carol30683@yahoo.com 985.285.1048 | occupation: DHR Agent 1st full term began: August 2012 current term expires: July 2015 | |
| Linda Jones 580 Hardeman Road Winterville, GA 30683 Ljones83@yahoo.com 706.742.5765 | <i>A-CC Library Board representative</i> occupation: retired educator 1st full term began: August 2012 current term expires: July 2015 | |
| Ann Pressey 170 Springbrook Drive Winterville, GA 30683 Pressey170@yahoo.com 706.742.2787 | <i>chairperson & FOWL liaison</i> occupation: homemaker 1st full term began: August 2011 current term expires: July 2014 | |

approved 10/8/2012

Winterville Library Advisory Board meeting minutes

July 9, 2012

7:00pm

Present: Ann, Walker, Donna, Diana, Toby, and Linda

Absent: Sheila and Leita

- Walker called the meeting to order at 7:08pm
- The minutes from April's meeting were approved on a motion by Diana and a second by Linda.
- Walker distributed a contact sheet with board member information. Those present verified that the information was correct.
- Marigold Festival recap – The Winterville Library was represented in the Marigold Festival parade. Fifty four kids signed up for the Summer Reading Program that day and 84 participated in the craft activity that Toby and Regina conducted at the Front Porch bookstore.
- FOWL yard sale was very successful and a September community yard sale is in the works.
- New business
 - Donna's report
 - The Athens-Clarke County Library board has been participating in a strategic planning process. Ron Wetherbee and Mary Quinn will be providing input to the committee. The initial phase of the committee was to identify service responses. These are:
 - Satisfy curiosity: lifelong learning
 - Create young readers: emergent literacy
 - Stimulate imagination: reading, viewing, and listening for pleasure
 - Connect to the online world: public Internet access
 - Learn to read and write: adult, teen, and family literacy
 - A patron survey was recently conducted for the library. Results will be available soon.
 - Recent law passed regarding open records for meetings – 2 days after any library board meeting any vote results should be posted along with the previous meeting's approved minutes.
 - State library is once again offering matching funds for maintenance and repair. I
 - Toby's report
 - April stats
 - 1,677 materials circulated
 - 22 downloads from GADD
 - 3 sessions on Bookflix
 - 3 new cards issued
 - 752 patrons served
 - 76 total storytime attendance

- May stats
 - 1,860 materials circulated
 - 17 downloads from GADD
 - 5 new cards issued
 - 695 patrons served
 - 95 total storytime attendance
- June stats
 - 2,244 materials circulated
 - 12 downloads from GADD
 - 3 sessions on Bookflix
 - 13 new cards issued
 - 908 patrons served
 - 132 total storytime attendance
- Toby needs volunteers for the end of summer reading party to be held August 11, 2012 from 10am – noon. Volunteers are needed for the following areas:
 - Setting up
 - Overseeing the children playing games
 - Picking up the pizza
 - Helping serve lunch
 - At the craft table
 - Clean up
- Report from FOWL
 - Summer music continues through the end of August with concerts at the Front Porch bookstore every Saturday from 6pm-7pm. \$10 fill a bag book sales those days as well.
 - \$2000 was made at the Marigold Festival
 - FOWL would like to invite Winterville Library Board members to a joint retreat. More information coming soon.
- New member application process
 - Diana will send a message to the listserv advertising our open positions. The committee will help screen applicants.
 - Deadline for applying is August 1
- New officers for October
 - Chair – Ann
 - Vice-Chair – Sheila
 - Secretary – Leita
 - ACC liaison – Linda
 - FOWL liaison – to be determined at October's meeting

Meeting adjourned.

approved 1/14/13

**Winterville Library Advisory Board Meeting
October 7, 2012**

The meeting was called to order by President Ann Pressey. There were seven members present.

Ann said that the rear steps to the Library have been replaced.

Donna reported for Toby in her absence for the months of July, August and September.

Donna talked about expanding the library building and the need for possibly having an extra person to work. She informed us about receiving funding from the state to build. Donna will ask Mrs. Ames, who is an expert on building strategies, to be present at the Athens-Clarke Board Steering Committee meeting with the staff.

Ann told us that a position is needed to act as FOWL liaison. They meet monthly although it is not necessary to attend each meeting. Ann has volunteered to serve as our liaison and to get information monthly.

Ann gave us copies of stationary for our board and she has asked Donna to add our names to it.

Donna said that under the strategic plan, the Northeast Georgia Regional Development Center has two new mobile computer labs. She said that a staff person will be able to go out into the community to train people.

Storytime at Christmas will be on December 20th. We are asked to help supply hot chocolate, cupcakes, cider and cookies for the children and their parents.

Donna told us that funds from AthFest were used to purchase ukeleles for the main library.

Ann said that our next meeting will be on the second Monday night in January.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Leita

**Leita Cobb
Secretary**